

PROPOSED AMENDMENTS TO THE GFWC GEORGIA BYLAWS
ANNUAL CONVENTION 2020

NOTE: Proposed Additions are in **RED**; proposed deletions have ~~strikethrough~~ and are highlighted in **YELLOW**.

1. Article IV, State Officers. Currently reads:

ARTICLE IV

STATE OFFICERS

Section 1. Titles. The elected officers of the GFWC Georgia shall be a President, a First Vice President/President-Elect, a Second Vice President, a Third Vice President, a Director of Junior Clubs, a Recording Secretary, and a Treasurer. A Corresponding Secretary and a Parliamentarian (or Parliamentary Advisor) shall be appointed by the President.

Section 2. Eligibility. Members of Woman's and Junior Clubs paying per capita dues to the GFWC Georgia and their District shall be eligible to serve as officers provided they meet required qualifications.

Section 3. Term. The term of office shall be two years or until such time as a successor assumes office. Officers shall serve from the adjournment of the convention at which they are elected until the adjournment of the convention at which their successors are elected. The President-elect shall assume the duties of the President at the adjournment of the next even-numbered your convention. Unless otherwise specified herein, any part of a term in excess of twelve (12) months shall be considered a term in deciding eligibility for election. No elected officer other than the Treasurer shall be eligible to serve more than one term in any office.

Section 4. Vacancies in Office. A vacancy in office shall be filled as provided in this section.

- A. In the event of a vacancy in the office of President, the First Vice President/President-elect shall become President and shall serve the remainder of the term. A President serving less than twelve (12) months shall be eligible to serve a full term. She shall declare to the Nominations Committee her intent to serve a full term no later than December 31 of the odd-numbered year.
- B. In the event of a vacancy in the office of First Vice President/President-elect during the first year of the administration, the Second Vice President may assume the office. If she declines the office, she shall continue in her current office for the remainder of the term. The office shall thereafter be filled by the Executive Committee by appointment of a person meeting the eligibility requirements of Article VI, Section 4 (B). Any such appointment shall be

approved by the State Board within 21 days by mail or electronic vote, if necessary.

- C. In the event of a vacancy in the office of Second Vice President, Third Vice President, Secretary, or Treasurer, it shall be filled by appointment of the Executive Committee by a person meeting the eligibility requirements of Article VI, Section 4 (B) for the remainder of the term, subject to the approval of the State Board at the next meeting.
- D. In the event of a vacancy in the office of Director of Junior Clubs at any time during the administration, the Director-elect of Junior Clubs shall assume the office for the remainder of the term. She shall thereafter be eligible to serve a full term as Director of Junior Clubs.
- E. If the President is temporarily incapacitated or unable to perform her duties for a period of 30 consecutive days, the First Vice President/President-elect shall perform the duties of the President until the President resumes her duties or the office is declared vacant by the Executive Committee.
- F. If an officer is incapacitated or unable to perform her duties for a period of three months, the office shall be declared vacant by the Executive Committee.
- G. In the event of three or more vacancies at the same time, the highest-ranking officer shall be empowered to convene a special meeting of the State Board for the purpose of holding a special election.

Proposed Amendment: To strike the current Section 2. Eligibility and substitute a new Section 2. Eligibility, to read as follows:

Section 2. Eligibility. Eligibility for the office of President, First Vice President, Second Vice President, Third Vice President, Secretary, and Treasurer shall include membership in a club that is in active membership in GFWC Georgia and service as a District President or current or past service as a State Director of Junior Clubs. To be eligible for the office of First Vice President, the nominee shall have served at least one prior term as an elected officer of GFWC Georgia. Eligibility for the office of Director-elect of Junior Clubs shall include membership in a Junior club that is in active membership in GFWC Georgia and service as a club president. The Director of Junior Clubs shall maintain membership in a Junior club that is in active membership in GFWC Georgia throughout her term.

Rationale: To clarify and conform to existing practice.

- 2. Article V, Duties of Officers, Section 1, The President. Currently Reads:

ARTICLE V., DUTIES OF OFFICERS, Section 1., The President.

- A. Shall be the official representative of the GFWC Georgia.
- B. Shall preside at all annual or special meetings of the GFWC Georgia, the State Board, and the State Executive Committee.
- C. Shall call meetings of the State Executive Committee.
- D. Shall call special meetings of the GFWC Georgia and the State Board with the advice of the State Executive Committee.
- E. Shall sign all contracts authorized by the GFWC Georgia Executive Committee.
- F. Shall appoint a Parliamentarian (or Parliamentary Advisor).
- G. Shall appoint a Corresponding Secretary.
- H. Shall supervise the work of the Administrative Assistant.
- I. Shall appoint three Life Directors, three Members-at-Large, the Chairman of the Ella F. White Memorial Endowment Fund, and the Chairman of State Standing and Special Committees to serve on the State Executive Committee.
- J. Shall appoint the State Community Service Program Chairmen, all Standing and Special Committee Chairmen except the Committee for Nominations, and any Special Committee necessary for promoting the program of the GFWC Georgia and/or the GFWC.
- K. Shall plan the State Institute.
- L. Shall attend either the fall or spring meeting of each district at least once during her term in office.
- M. Shall record factual resume of accomplishments of the GFWC Georgia during her term of office, to be printed in the next State Yearbook following the close of her administration.
- N. Shall serve as the official GFWC Georgia representative to the GFWC held immediately following at the close of her administration.
- O. Shall accept any further duties as assigned by the Executive Committee and shall sign checks.
- P. Shall consult with the First Vice-President-Elect on the contents of the Achievement Goal Sheet.
- Q. Shall present to the Administrative Assistant for her signature the Work Policy Agreement approved by the State Executive Committee.

Proposed Amendment: To insert a new paragraph F and redesignate subsequent paragraphs, to amend existing paragraph I, and to strike existing paragraph O and insert a new paragraph R, as follows:

ARTICLE V., DUTIES OF OFFICERS, Section 1., The President.

- A. Shall be the official representative of the GFWC Georgia.
- B. Shall preside at all annual or special meetings of the GFWC Georgia, the State Board, and the State Executive Committee.
- C. Shall call meetings of the State Executive Committee.
- D. Shall call special meetings of the GFWC Georgia and the State Board with the advice of the State Executive Committee.
- E. Shall sign all contracts authorized by the GFWC Georgia Executive Committee.
- F. Shall be authorized to sign checks on behalf of GFWC Georgia.
- ~~F.~~ G. Shall appoint a Parliamentarian (or Parliamentary Advisor).
- G. H. Shall appoint a Corresponding Secretary.
- ~~H.~~ I. Shall supervise the work of the Administrative Assistant.
- ~~I.~~ J. Shall appoint three Life Directors, three Members-at-Large, and the Chairman of the Ella F. White Memorial Endowment Fund, **and the Chairman of State Standing and Special Committees** to serve on the State Executive Committee.
- J. K. Shall appoint the State Community Service Program Chairmen, all Standing and Special Committee Chairmen except the Committee for Nominations, and any Special Committee necessary for promoting the program of the GFWC Georgia and/or the GFWC.
- ~~K.~~ L. Shall plan the State Institute.
- ~~L.~~ M. Shall attend either the fall or spring meeting of each district at least once during her term in office.
- ~~M.~~ N. Shall record factual resume of accomplishments of the GFWC Georgia during her term of office, to be printed in the next State Yearbook following the close of her administration.
- ~~N.~~ O. Shall serve as the official GFWC Georgia representative to the GFWC held immediately following at the close of her administration.
- ~~O.~~ Shall accept any further duties as assigned by the Executive Committee and shall sign checks.
- P. Shall consult with the First Vice-President-Elect on the contents of the Achievement Goal Sheet.
- Q. Shall present to the Administrative Assistant for her signature the Work Policy Agreement approved by the State Executive Committee.
- R. Shall accept any further duties as assigned by the Executive Committee.

Rationale: To update and clarify. The Executive Committee has recommended eliminating the position of Chairman of State Standing and Special Committees and assigning those duties to the Second Vice President.

3. Article V, Duties of Officers, Section 3, The First Vice President/President-elect.
Currently Reads:

ARTICLE V. DUTIES OF OFFICERS

Section 2. The First Vice President/President-Elect:

- A. Shall perform the duties of the office of President in her absence or inability to serve; in case of the President's office becoming vacant, she shall succeed to the office of President.
- B. Shall make her appointments after January 1 of the even year.
- C. Shall coordinate the work of the GFWC Georgia with the District and Club Presidents in cooperation with the State President.
- D. Shall oversee the judging of the Achievement Goal Sheet Committee.
- E. Shall accept any further duties as assigned by the State Executive Committee and sign checks, when necessary.
- F. Shall make arrangements and sign contracts for any GFWC Georgia State Convention, Institute, State Board, General Federation of Women's Club, or Southern Region Conference meetings that will occur during her term as President.
- G. Shall be responsible for preparation of Club Packets.

Proposed Amendment: To insert a new paragraph B, to amend existing paragraph B., to insert a new paragraph F., and to strike existing paragraph E. and insert a new paragraph I, and redesignate the paragraphs, as follows:

Section 2. The First Vice President/President-Elect:

- A. Shall perform the duties of the office of President in her absence or inability to serve; in case of the President's office becoming vacant, she shall succeed to the office of President.
- B. Shall be authorized to sign checks on behalf of GFWC Georgia.**
- B. C. Shall assume the title of President-elect at the close of the State Convention during the odd-numbered year of her term and shall make her the appointments for her administration after January 1 of the even year of her term.**
- C. D. Shall coordinate the work of the GFWC Georgia with the District and Club Presidents in cooperation with the State President.**
- D. E. Shall oversee the judging of the Achievement Goal Sheet Committee.**

~~E. Shall accept any further duties as assigned by the State Executive Committee and sign checks, when necessary.~~

F. Shall attend either the fall or spring meeting of each district at least once during her term of office.

~~F. G.~~ Shall make arrangements and sign contracts for any GFWC Georgia State Convention, Institute, State Board, General Federation of Women's Club, or Southern Region Conference meetings that will occur during her term as President.

~~G. H.~~ Shall be responsible for preparation of Club Packets.

I. Shall accept any further duties as assigned by the State Executive Committee.

Rationale: To clarify and conform to existing practice.

4. Article V, Duties of Officers, Section 3, The Second Vice President. Currently reads:

ARTICLE V., DUTIES OF OFFICERS, Section 3., The Second Vice President

Section 3. The Second Vice President:

- A. Shall perform duties of the President in her absence or inability to serve if the First Vice President/President-Elect cannot serve.
- B. Shall work with the Junior Conference Second Vice President, State Community Service Program Chairmen and the District Second Vice Presidents.
- C. Shall edit Plans of Work for the six CSP and all standing special committees and provide the completed Plans of Work to the State President.
- D. Shall assist State Community Service Program Chairmen and the Chairmen of all special and standing committees in obtaining and compiling handout materials for Program Packets.
- E. Shall instruct clubs on reporting and supervise judging of reports and be responsible for determining the winner of the Georgia Federation Cup Award.
- F. Shall accept any further duties as assigned by the State Executive Committee.

Proposed Amendment: To amend existing paragraph B., to insert a new paragraph E., and to redesignate the remaining paragraphs accordingly, as follows:

- A. Shall perform duties of the President in her absence or inability to serve if the First Vice President/President-Elect cannot serve.

- B. Shall work with the Junior Conference Second Vice President, State Community Service Program Chairmen, **the Chairmen of all State standing and special committees**, and the District Second Vice Presidents.
- C. Shall edit Plans of Work for the six CSP and all standing special committees and provide the completed Plans of Work to the State President.
- D. Shall assist State Community Service Program Chairmen and the Chairmen of all special and standing committees in obtaining and compiling handout materials for Program Packets.
- E. Shall supervise all CSP and State standing and special committee chairmen with respect to writing and submitting the required annual reports to both GFWC and the President of GFWC Georgia.**
- ~~E.~~ **F.** Shall instruct clubs on reporting and supervise judging of reports and be responsible for determining the winner of the Georgia Federation Cup Award.
- ~~F.~~ **G.** Shall accept any further duties as assigned by the State Executive Committee.

Rationale: To update. The Executive Committee has recommended eliminating the position of Chairman of State Standing and Special Committees and assigning those duties to the Second Vice President.

- 5. Article V, Duties of Officers, Section 7, The Treasurer. Currently reads:

ARTICLE V., DUTIES OF OFFICERS

Section 7. The Treasurer:

- A. Shall assume responsibility on June 1 after election.
- B. Shall be Chairman of the Budget & Finance Committee and present the budget at the Annual Convention.
- C. Shall approve by written or electronic means invoices and other expenditures to be paid.
- D. Shall prepare a report for the Annual Convention, State Executive Committee, and State Board Meeting.
- E. Shall notify clubs by telephone and/or electronic means if they have not been received in the State Office by November 15.
- F. Shall notify clubs in writing if per capita annual dues have not been received by December 1st.
- G. Shall keep a record of the Membership Dues, Ella F. White Memorial Endowment Fund Contributions, Arts Scholarship Funds, Lipscomb Society Funds, and any other designated funds collected by GFWC Georgia.
- H. Shall be a member of the State Membership Committee.
- I. Shall be a member of the GOAL Sheet verification committee
- J. Shall accept any further duties as assigned by the State Executive Committee.

Proposed Amendment: to insert a new paragraph B and redesignate the remaining paragraphs as follows:

Section 7. The Treasurer:

- A. Shall assume responsibility on June 1 after election.
- B. Shall be authorized to sign checks on behalf of GFWC Georgia.**
- ~~B. C.~~ Shall be Chairman of the Budget & Finance Committee and present the budget at the Annual Convention.
- ~~C. D.~~ Shall approve by written or electronic means invoices and other expenditures to be paid.
- ~~D. E.~~ Shall prepare a report for the Annual Convention, State Executive Committee, and State Board Meeting.
- ~~E. F.~~ Shall notify clubs by telephone and/or electronic means if they have not been received in the State Office by November 15.
- ~~F. G.~~ Shall notify clubs in writing if per capita annual dues have not been received by December 1st.
- ~~G. H.~~ Shall keep a record of the Membership Dues, Ella F. White Memorial Endowment Fund Contributions, Arts Scholarship Funds, Lipscomb Society Funds, and any other designated funds collected by GFWC Georgia.
- ~~H. I.~~ Shall be a member of the State Membership Committee.
- ~~I. J.~~ Shall be a member of the GOAL Sheet verification committee
- ~~J. K.~~ Shall accept any further duties as assigned by the State Executive Committee.

Rationale: To conform to existing practice.

- 6. Article VI, Nominations and Elections, Section 4, Nominations. Currently reads:

**ARTICLE VI
NOMINATIONS AND ELECTIONS**

Section 4: Nominations:

- A. Clubs and Districts may propose a candidate for office by submitting a letter to the Nominating Committee and enclosing the resume of the proposed candidate. Letters should be addressed to the committee chairman and postmarked no later than December 1 of the odd-numbered year.

- B. To qualify for any elected office of GFWC Georgia you must have served as a District President or State director of Junior Clubs
- C. The Chairman of the Nominating Committee shall send a report for inclusion in the official call to Convention in the election year. This report shall include the qualifications of all candidates nominated by the Committee.

Proposed Amendment: To strike existing paragraph B and insert a new paragraph B, to read as follows:

Section 4: Nominations:

- A. Clubs and Districts may propose a candidate for office by submitting a letter to the Nominating Committee and enclosing the resume of the proposed candidate. Letters should be addressed to the committee chairman and postmarked no later than December 1 of the odd-numbered year.
- B. ~~To qualify for any elected office of GFWC Georgia you must have served as a District President or State director of Junior Clubs~~
There may be no more than one nominee from any one club and no more than two nominees from any one district.
- C. The Chairman of the Nominating Committee shall send a report for inclusion in the official call to Convention in the election year. This report shall include the qualifications of all candidates nominated by the Committee.

Rationale: To update, clarify, and conform to existing practice.

- 7. Article VII, Dues and Finance, Section 2, Dues. Currently reads:

**ARTICLE VII
DUES AND FINANCE**

- Section 2. Dues.** Dues shall be payable annually in advance and are due on or before June 1. For a club or its members to be eligible for District, State or National awards, its dues must be paid no later than December 1 and dues must be paid on the same number of members to the State and District. Club shall pay dues in the following amounts:
- A. Women’s Clubs shall pay per capita dues of five dollars (\$5.00) together with the per capita dues for Women’s Clubs assessed by GFWC, based on the club’s enrolled membership at the time of payment.

- B. Junior Women's Clubs shall pay per capita dues of five (\$5.00) together with the per capita dues for Junior Women's Clubs assessed by GFWC. These clubs shall also pay per capita dues of two dollars (\$2.00) to the GFWC Georgia Junior Conference. Such payment shall be based on the club's enrolled membership at the time of payment.
- C. Juniette Clubs shall pay per capita dues of five (\$5.00) together with the per capita dues for Juniette Clubs assessed by GFWC, based on the enrolled membership at the time of payment.
- D. At large members shall pay dues of twenty-five dollars (\$25.00) together with the per capita dues assessed by GFWC.

Proposed Amendment: To amend Paragraphs A, B, C, and D as follows:

- Section 2. Dues.** Dues shall be payable annually in advance and are due on or before June 1. For a club or its members to be eligible for District, State or National awards, its dues must be paid no later than December 1 and dues must be paid on the same number of members to the State and District. Club shall pay dues in the following amounts:
- A. Women's Clubs **and Junior Women's Clubs** shall pay per capita dues of **five dollars (\$5.00) ten dollars (\$10.00)** together with the per capita dues for Women's Clubs assessed by GFWC; **. Such payment shall be** based on the club's enrolled membership at the time of payment.
 - B. Junior Women's Clubs **shall pay per capita dues of five (\$5.00) together with the per capita dues for Junior Women's Clubs assessed by GFWC. These clubs** shall also pay per capita dues of two dollars (\$2.00) to the GFWC Georgia Junior Conference. Such payment shall be based on the club's enrolled membership at the time of payment.
 - C. Juniette Clubs shall pay per capita dues of **five (\$5.00) ten dollars (\$10.00)** together with the per capita dues for Juniette Clubs assessed by GFWC; **. Such payment shall be** based on the enrolled membership at the time of payment.
 - D. At large members shall pay dues of **twenty-five dollars (\$25.00) thirty dollars (\$30.00)** together with the per capita dues assessed by GFWC.

Rationale: Rising costs and declining membership.

8. Article VIII, State Convention, Section 1. Currently reads:

**ARTICLE VIII
STATE CONVENTION**

- Section 1.** The Convention of the GFWC Georgia shall be held annually. The place shall be announced no later than the meeting of the State Board, and the

official call to the Convention shall be mailed no later than 45 days in advance of the date of Convention.

Proposed Amendment: To amend the second sentence as follows:

Section 1. The Convention of the GFWC Georgia shall be held annually. The place shall be announced no later than the meeting of the State Board, and the official call to the Convention shall be **mailed sent by mail and/or electronic means** no later than 45 days in advance of the date of Convention.

Rationale: To conform to existing practice.

9. Article XI, State Executive Committee, Section 1. Currently reads:

ARTICLE XI

STATE EXECUTIVE COMMITTEE

Section 1. The Executive Committee shall be composed of the elected officers, the immediate past President, three Life Directors, the Corresponding Secretary, the Parliamentarian (or Parliamentary Advisor), the Junior Conference First Vice President/Director-elect of Junior Clubs the Chairman of the Ella F. White Memorial Endowment Fund Committee, the Chairman of State Standing And Special Committees, the District Presidents, three members-at-large, and any member of GFWC Georgia who is serving as an elected officer of either GFWC or GFWC Southern Region. In the event the President of any District or the Chairman of the Ella F. White Memorial Endowment Fund Committee cannot attend a meeting the First Vice President of the District or the Secretary of the Ella F. White Memorial Endowment Fund Committee may attend in her place. The Chairman of the Tallulah Falls School Board may be invited to attend the Executive Committee meetings as a guest, at the discretion of the State President. No proxy shall be allowed.

Proposed Amendment: To amend the first sentence as follows:

Section 1. The Executive Committee shall be composed of the elected officers, the immediate past President, three Life Directors, the Corresponding Secretary, the Parliamentarian (or Parliamentary Advisor), the Junior Conference First Vice President/Director-elect of Junior Clubs the Chairman of the Ella F. White Memorial Endowment Fund Committee, **the Chairman of State Standing And Special Committees**, the District Presidents, three members-at-large, and any member of

GFWC Georgia who is serving as an elected officer of either GFWC or GFWC Southern Region. In the event the President of any District or the Chairman of the Ella F. White Memorial Endowment Fund Committee cannot attend a meeting the First Vice President of the District or the Secretary of the Ella F. White Memorial Endowment Fund Committee may attend in her place. The Chairman of the Tallulah Falls School Board may be invited to attend the Executive Committee meetings as a guest, at the discretion of the State President. No proxy shall be allowed.

Rationale: To be consistent with the proposed amendment to Article V, Section 1.

10. Article XIV, Districts, Section 8, Meetings, Paragraph F. Currently reads:

**ARTICLE XIV
DISTRICTS**

Section 8. Meetings:

- F. The call to the District Meetings shall be mailed 45 days in advance of the meeting.

Proposed Amendment: To amend Section 8, Paragraph F as follows:

Section 8. Meetings:

- F. The call to the District Meetings shall be **mailed** sent by mail and/or **electronic means no later than** 45 days in advance of the meeting.

Rationale: To conform to existing practice.

11. Article XXVII, Amendments. Currently reads:

**ARTICLE XXVII
AMENDMENTS**

These bylaws may be amended at the Annual State Convention by a two-thirds (2/3) vote of those voting delegates present and voting provided a copy is appended to the Call for State Convention. Proposed amendments may be submitted to the State Bylaws Committee before December 1 and mailed to the State Bylaws Chairman for the Committee's consideration. Without such previous action and notice, no amendment shall be adopted without a unanimous vote of the State Convention. Amendments shall take effect at the close of the State Convention or at a time designated by State Convention action.

Proposed Amendment: To amend the first sentence, to insert a new second sentence, and to strike the current third sentence, as follows:

These bylaws may be amended at the Annual State Convention by a two-thirds (2/3) vote of those voting delegates present and voting provided a copy is appended to the Call for State Convention ~~and/or sent to the membership by mail and/or electronic means no less than 45 days in advance of the Annual Convention.~~ Amendments of an emergency nature may be considered at Annual Convention without previous notice but require approval by a nine-tenths majority vote of those present and voting. Proposed amendments may be submitted to the State Bylaws Committee before December 1 and mailed to the State Bylaws Chairman for the Committee's consideration. ~~Without such previous action and notice, no amendment shall be adopted without a unanimous vote of the State Convention.~~ Amendments shall take effect at the close of the State Convention or at a time designated by State Convention action.

Rationale: To update, to clarify, and to conform to existing practice.